



Vandalia Renaissance and Fantasy Faire (VRAFF)  
Food/Drink Vendor Agreement  
**TERMS AND CONDITIONS 2026**

Thank you for your interest in becoming a Food/Drink vendor for the October 9, 10, 11 2026 VRAFF event.

Submission of an application does not guarantee acceptance. VRAFF reserves the sole right to accept or deny any application for any reason, including but not limited to: space limitations, vendor mix, duplication of products, or overall festival fit. All decisions are final.

Please read the terms and conditions below and print a copy for your reference. Your electronic signature acknowledges your agreement to the following terms:

Each Food/Drink Vendor must submit their **own individual application**.

As a Food/Drink Vendor, I understand that my menu the days of the event will reflect the items provided in my submitted application.

I grant permission for VRAFF to use photos of my work and booth for event marketing and promotional purposes.

The Vandalia Renaissance and Fantasy Faire is a **rain or shine**, three-day outdoor festival. I agree to remain for the full duration unless event closure is declared by the VRAFF due to severe or unsafe weather.

The Faire is a themed event. While not a requirement for participation, Booths and Vendors are encouraged to embrace the Renaissance, Medieval and Fantasy themes in their promotion of menu items to add to the experience of attendees.

**Vendor Location** is determined solely by VRAFF and may not be changed.

Applications are due by **September 12, 2026**. Food/Drink Vendor spaces at the event are limited and applications will be closed when all spaces are filled.

Applications will be reviewed on a rolling basis and spaces assigned as Faire food court space allows. You'll be notified of your application status **no later than** September 14, 2026. Accepted vendors will receive a link to pay fees. Your booth space is not locked in until payment and insurance documentation is in place with VRAFF.

Fees are due by **September 21, 2026**. If payment is not received by this time, the vendor space may be reassigned.

Food vendors are responsible for determining and acquiring all necessary permits from local and state governments. These permits must be on hand and/or displayed according to state and local laws on the day of the event.

### **Setup & Breakdown:**

All approved merchant, artisan and Food/Drink vendors may set up on VRAFF Set-Up Day, Thursday, Oct. 8, 2026, from 10 am until 9 pm at the venue.

All vendors must be fully set up and ready to open by:

**9:00 AM EST** on Friday, Oct. 9, 2026. (School field trips possible on this day.)

**10:00 AM EST** on Saturday, Oct. 10, 2026.

**10:00 AM EST** on Sunday, Oct. 11, 2026.

Breakdown may not begin before 7:00 PM EST on Sunday, Oct. 11, 2026.

### **During the Faire:**

Sound, Music & Equipment: No radios, speakers, or sound systems are permitted in vendor booths. Festival-provided music and entertainment will be broadcast throughout the event.

Restocking booths: Vendor vehicles are not permitted in the festival footprint during festival hours. Vendors may enter the festival area one hour before and one hour after festival hours for restocking.

### **Electricity & Equipment:**

Extension cords are not provided. Vendors must bring their own if electricity is requested.

### **Payment & Cancellation:**

**If accepted, I agree to pay \$250 for Food/Drink Vendor space for the 3-day VRAFF event. I understand that my Payment is due by September 21, 2026 to VRAFF.** If payment and necessary documents are not received by VRAFF by the deadline, my space will be reassigned to another vendor.

Any fees paid to VRAFF are non-refundable after September 30th, 2026.

### **Regulations and Liability:**

**I agree to follow all rules set by Vandalia Renaissance and Fantasy Faire as well as all regulations and ordinances of the City of Olive Hill and State of Kentucky.**

The City of Olive Hill has a 3% Restaurant tax on total food and beverage items sold in the City. You are responsible to collect, report and pay this tax to the City of Olive Hill. (Form is attached.)

I will provide VRAFF with proof of my general liability insurance coverage for the event with my booth payment once my application is approved and my vendor location is confirmed.

**I release and hold harmless Vandalia Renaissance and Fantasy Faire, Inc., the Carter County Shrine Club and the City of Olive Hill from any liability for damage, injury, or loss to myself, my booth, or my goods.**

Your electronic signature on the VRAFF Food/Drink online application form indicates your acknowledgement and acceptance of the VRAFF Food / Drink Vendor terms and conditions.

# CITY OF OLIVE HILL

## Monthly Restaurant Sales Report

### Restaurant Sales Tax Payment Form

Taxpayer Name: \_\_\_\_\_

Restaurant Name: \_\_\_\_\_

Restaurant Address: \_\_\_\_\_

Taxpayer Identification Number (TIN): \_\_\_\_\_

Month of Sales Tax \_\_\_\_\_

Date of Submission \_\_\_\_\_

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### Sales Tax Summary

1. **Total Food Sales for the Month:** \$ \_\_\_\_\_
2. **Sales Tax Rate:** 3%
3. **Total Sales Tax Due:** \$ \_\_\_\_\_  
(Calculated as 3% of Total Food Sales)

### Late Payment Penalty (if applicable)

4. **Late Payment Penalty (10% of Total Sales Tax Due):** \$ \_\_\_\_\_  
(Applicable if payment is received after the 15th of the month)
5. **Interest on Late Payment (12% per annum):** \$ \_\_\_\_\_  
(Calculated after 60 days)

### Total Amount Due (if applicable)

6. **Total Amount Due:** \$ \_\_\_\_\_  
(Includes Sales Tax Due + Late Payment Penalty + Interest on Late Payment)

### Payment Instructions

- Sales Tax is due on or before the 15th of each month.
- Late payments are subject to a **10% penalty** and **interest of 12% per annum** on the outstanding balance past 60 days
- Payments can be made by Cash, Credit, Check at City Hall 225 Roger Patton Drive Olive Hill, KY 41164 or by phone 606.286.2192

### Certification

I, the undersigned, hereby declare that the information provided on this form is true and correct to the best of my knowledge. I acknowledge the sales tax amount due, including any late payment penalties and interest charges.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

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For office use only:

Received by: \_\_\_\_\_

Date Received: \_\_\_\_\_

Amount Paid: \$ \_\_\_\_\_

Late Payment Penalty Applied: \$ \_\_\_\_\_

Interest Applied: \$ \_\_\_\_\_

Total Amount Paid: \$ \_\_\_\_\_